

AIR NATIONAL GUARD
Joint Force Headquarters
187th FIGHTER WING, MONTGOMERY, ALABAMA
117th AIR REFUELING WING, BIRMINGHAM, ALABAMA

ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-033

OPEN DATE: 10 September 2025

EXPIRATION DATE: 10 October 2025

OPEN TO: NATIONWIDE

Number of Positions: 1

Position Title: CATM Section Chief

Func Code: 43D300

PEC#: 52625G

UMDA Position #: 113217834

AFSC: 3P071 with SEI 312 (or eligible)

ASVAB REQUIRE: (G 30)

Grade: TSGT (E-6) - MSGT (E-7)

Security Clearance: SECRET

Unit/Duty Location: 187FW/187FW SFS

Selecting Official: MAJ CARLTON THOMAS

HRO Remote: MSgt Vernon Harris (334)394-7464

APPLICATION REQUIREMENTS

Signed NGB Form 34-1, [NGB Forms](#)

Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF)

AF Form 422: Must be signed and verified within 6 months from your Medical Group

Air Force Fitness Management System II (AFFMS II) Fitness Report: Must be Current and passing

All applications must be submitted with a completed AGR Eligibility Checklist, found in ANGI 36-101. Your unit's HRO Remote Designee or the appropriate FSS representative must complete this checklist.

Email completed application packages to:

187th HRO

ATTN: 187th HRO Remote Office

187FSS.FSM.HRO@us.af.mil

5187 Selma Hwy Montgomery, AL 36108

All emailed packages must be in a single PDF

Position Description:

The 187th Security Forces Squadron is seeking a highly motivated and qualified TSgt or MSgt to fill the position of CATM Section Chief. This position requires the award of SEI 312 and prior qualification in AFSC 3P051B or 3P171 (prior to 31 Oct 1997). The selected member will serve as the CATM Facility Manager and primary SME for all small arms/light weapons (SA/LW), range operations, training, and safety oversight.

Key Responsibilities:**Range & Facility Management**

- Serve as the facility manager for the CATM base range complex.
- Ensure safe operation, compliance, and annual inspections of DAF and off-base ranges using RM techniques.
- Oversee maintenance and range repair coordination with CE, Safety, and BE.
- Maintain SDZ/VDZ plotting on base maps and manage the range status in ARIS.
- Submit range design deviations (DAF Form 679) and certify facilities post-construction or renovation.

Weapons Accountability & Maintenance

- Maintain accountability of SA/LW, ammunition, and repair parts per DoDM 5100.76 and DAFMAN 21-201.
- Manage the base SA/LW maintenance, calibration (PMEL), and inspection programs.
- Submit PQDRs for SA/LW or inspection tools per AFI 21-115 and TO 00-35D-54.
- Appoint custodians, TO monitors, and manage munitions accounts using AF Form 68.

Instructor Oversight & Training Programs

- Oversee instructor certification, proficiency, and evaluations.
- Ensure assigned CATM personnel are trained, skilled, and continuously evaluated.
- Develop training and certification programs for non-CATM personnel (FLO, RSO, CRO, Asst. Instructor).
- Maintain lesson plans and CATM SharePoint site membership for access to latest materials.

Scheduling & Forecasting

- Develop annual CATM training schedules in coordination with supported units.
- Brief units on ARIS scheduling, weapon custodian procedures, and training quotas.
- Ensure SA/LW proficiency, maintenance windows, and internal training are reflected in the monthly schedule.

Environmental & Safety Compliance

- Partner with CE and Environmental to ensure hazardous waste (lead, heavy metals) is safely managed IAW AFMAN 32-7002.
- Ensure all personnel operating in lead/metal dust-exposed environments are trained, tracked, and documented.
- Enforce range safety procedures during all operations.

Administrative Duties

- Publish Operating Instructions (OIs) and maintain CATM management info in ARIS.
- Establish and manage unclassified/classified CATM organizational email accounts.
- Provide weapon custodian training handbooks and briefings for unit-level compliance.

Minimum Qualifications:

- Current or prior award of AFSC 3P051B or 3P171 (prior to 31 Oct 1997).
- Must hold or be eligible for award of SEI 312 upon upgrade to 3P071 and promotion to MSgt.
- Demonstrated experience managing SA/LW programs, range operations, and instructor development.
- Must meet all fitness, medical, and qualification standards for duty in Security Forces.
- Must possess or be able to obtain a Secret security clearance.

Preferred Qualifications:

- Prior experience managing CATM programs at squadron or wing level.
- Strong working knowledge of ARIS, DAFMAN 21-201, AFMAN 32-7002, and AFI 23-101.
- Proficiency in coordinating with CE, BE, Safety, and Environmental offices.
- Experience submitting PQDRs and maintaining PMEL-compliant gauges and tools.

Cultural Expectation:

This role demands an unwavering commitment to excellence, accountability, and leadership through EFFORT. The ideal candidate will lead by example—demonstrating technical mastery, training effectiveness, and safety vigilance—while fostering a mission-ready team culture.

Application Package Requirements:

- Military Resume (with relevant CATM experience)
- Last three EPRs
- vMPF RIP (no older than 30 days)
- Proof of SEI 312 qualification or eligibility
- Letter of Recommendation (optional)

NOTE: Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16 -1405.

***Arming and Use of Force by Air Force Personnel.
Vehicle Operations.***

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM:

Must be a member or eligible to become a member of the Alabama Air National Guard.

Member will be required to hold a compatible military assignment in the unit they are hired to support.

Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.

Member must meet the physical qualifications outlined in, Medical Examination and Standards (DAFMAN 48-123), Attachment 2 before being placed on an AGR tour.

Member must have retain-ability to complete the tour of military duty.

Member must not be eligible for or receiving a federal retirement annuity.

Member must comply with standards outlined in DAFMAN 36-2905, Fitness Program to be eligible for entry into the AGR program.

Member must meet all eligibility criteria in ANGI 36-101, The Air National Guard Active Guard and Reserve (AGR) Program.

Member must hold required AFSC or be eligible for retraining (if applicable) **and meet all eligibility criteria in AFECD/AFOCD**

ADDITIONAL DUTIES

AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).

AGR tour lengths in the State of Alabama are at the discretion of the Squadron Commander.

Initial tours will not exceed 6 years. Follow-on tours will be from 1 to 6 years, per ANGI 36-101

To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB qualifying score. Scores are reflected on your personnel RIP.

If your ASVAB score does not meet the minimum required IAW AFECD contact your servicing MPF.

You have the option to retake the test.

You must schedule your test date and receive your new scores prior to the announcement closing date.

Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

A law enforcement background check may be required prior to appointment to this position.

By submitting a resume or application for this position, you authorize this agency to accomplish the check

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.

******* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED *******

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

AGR Eligibility Checklist found in ANGI 36-101 ([see below](#)).

NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, Form Version Dated 11 November 2013

Announcement number and position title must be annotated on the form

Download the current form version from;

<http://www.ngbpdn.ngb.army.mil/forms/Adobe%20PDF-F/ngb34-1.pdf>

Current Report of Individual Personnel (RIP). Documents must show your ASVAB scores.

RIP can be obtained from the servicing Force Support Squadron (FSS)

In lieu of a RIP, applicant may provide a printout from the virtual MPF (vMPF)

Select 'Record Review', and then 'Print/View All Pages'

Copy of current passing physical fitness assessment. (From AF Portal, <https://www.my.af.mil/>)

AF Form 422, Physical Profile Serial Report <https://asims.afms.mil/imr/MyIMR.aspx> (CURRENT within 5 years, validated within 12 months, working copy is acceptable)

ALANG - Air Technicians interested in converting to AGR status:

Selection for the advertised position does not constitute acceptance into the AGR program.

Once notification of a selection is made, the individual is required to submit a request for AGR medical clearance through the Medical Group, to the State Air Surgeon.

The State Air Surgeon will evaluate the request and notify MDG of the member's medical clearance approval or denial.

The information below was taken from ANGI 36-101, 21 April 2022.

5.3 Grade. To accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Reference paragraph 6.6 for proper assignment to position/unit. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2502, Enlisted Airman Promotion/Demotion Programs, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package.

5.4 Commissioning of Enlisted Member. Enlisted personnel applying for officer positions must be eligible for commissioning upon application for AGR duty. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force and has completed formal training for which an AFSC has been awarded

5.5. Air Force Fitness Standards. AGR Airmen are subject to the provisions of AFMAN 36-2905, *Air Force Fitness Program*. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Physical Fitness Assessment (PFA), an overall "Pass" rating is required and any DLC must be resolved prior to accession.

5.6 Security Clearance. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Local security representatives can provide verification of security clearance information using the Defense Information System for Security (DISS)

5.7. Separated for Cause. To be accessioned in the AGR program, an individual must not have been previously separated for cause from a previous Reserve Component AGR tour or from any Active Component. Requests for waiver to this policy will be annotated on the AF Form 679 and routed to NGB/A1PP.

5.8. Retainability for an AGR Assignment. Enlisted personnel must obtain sufficient retainability to fulfill an AGR assignment.

5.9. Sanctuary. It is not the intent of the AGR program to bring non-career applicants into the sanctuary zone (18 to 20 years of TAFMS). Anyone whose order, whether active duty (AD) or full-time National Guard duty (FTNGD) other than for training, places them at 18 years or more of TAFMS will require a signed, approved sanctuary waiver in accordance with DAFI 36-2110, *Total Force Assignments*.

5.10. Inability to attain 20 years TAFMS. AGR applicants should be able to attain 20 years of TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General, Commanding

General, or designee. Individuals selected for AGR tours that cannot attain 20 years of TAFMS prior to reaching mandatory separation must complete the Statement of Understanding contained in Attachment 3. The HRO will maintain the completed, signed Statement of Understanding.

5.11. Medical Requirements. Applicants for permanent, occasional or AGR deployment backfill tours must meet the requirements outlined in [Chapter 12](#).